



LACKLAND ISD NEW STUDENT TRANSFER OPPORTUNITY 2009-2010

Lackland Independent School District located on Lackland Air Force Base offers an opportunity for off-base children of military members assigned to Lackland Air Force Base to apply for an inter-district transfer to attend Lackland ISD schools. Here are the guidelines and timelines for the program:

1. Parents from active duty military families assigned to Lackland Air Force Base who live off base may apply for a transfer to Lackland ISD for their students in grades kindergarten through grade 11.
2. Transfer request forms may be completed at Lackland Elementary School and Stacey Jr.-Sr. High School beginning the first Monday in April.
3. Parents must provide:
 - a. proof of their active duty military status and **current** assignment to LAFB (form available from district office)
 - b. copies of each student's immunization record,
 - c. most recent report card,
 - d. copies of current academic records including attendance, discipline, special education, state assessments, etc.,
 - e. social security card,
 - f. birth certificate,
 - g. High school students should also bring a copy of their transcript.
4. **School staff will accept transfer applications from the first Monday in April through the second Monday in August.**
5. School staff will review the transfer applications to create a qualified pool of applicants (based on a history of good attendance [10 or less absences/tardies during the school year], good behavior and satisfactory grades [C average] at each grade level where transfer seats are available. The number of seats available at each grade level varies based on enrollment from within the school district.
6. By the third Monday in August school staff will randomly draw student names from each grade level pool until the spaces at each grade are filled. Students not selected will be entered on a waiting list for openings that become available. All parents will be notified by telephone of the status of their transfer request(s). Parents of students offered transfers will be asked to complete registration prior to the beginning of school. These students will attend LISD schools beginning the first day of school.
7. Qualified students who are not selected and any transfer applications submitted after the second Monday in August will remain in the transfer pool. Parents will be contacted as space becomes available during the school year.
8. Parents of off-base transfer students are expected to provide transportation for their students to and from school. Lackland ISD is not authorized to transport out-of-district students.
9. Lackland ISD does not provide before or after school care for students. The LAFB Youth and Teen Center does offer programs that may assist families. The LAFB Youth Center is located next to Lackland Elementary School and offers before and after school programs for military-connected students. You may explore the options available with them by calling the Youth Center at 671-2510.
10. All Texas public school transfers are for one school year. As long as the transfer conditions are met (good attendance [10 or less absences/tardies during the school year], good behavior and satisfactory grades [C average]) and the parent remains on active duty and assigned to Lackland Air Force Base, you may expect a new transfer to be approved for the next school year. Parents must notify Lackland ISD of any change in military status (reassignment, retirement, etc.).
11. Lackland ISD reserves the right to deny or revoke a student transfer if the transfer application includes any deliberate falsifications, misrepresentations, or omissions of fact.

For questions please call: Lackland Elementary School: 357-5053; Stacey Jr-Sr High School: 357-5100
Lackland ISD: 357-5000

Revised 1-08-09

Lackland ISD accepts or rejects all transfer requests without regard to race, religion, color, sex, disability, national origin, or ancestral language.